



Computer Repair Request Form

Euphoria Networks & Managed IT
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PLEASE READ BEFORE TURNING IN YOUR SYSTEM:

Make sure that you have any CDs or cables that came with the system at the time of turn in. Failure to turn in these items may result in the delay of your repair. Imagine taking your car in for service and not leaving the keys, its the same thing!

Customer Information

Name _____ Phone Number _____
Address _____ e-mail _____
City _____ ON _____ Postal Code _____

Information About Your PC

My computer is a:

- Desktop PC
- Laptop PC
-
-

Model _____
Serial Number _____
Operating System _____
Year Purchased _____

Pick up or Delivery?

Tell Us What's Wrong? Provide as much detail as possible. Thanks

Things to mention:

- *Crashes, or system freezes
- *Error messages
- *New programs you recently installed
- *New hardware or accessories you recently installed
- *Anything you attempted trying to repair the problem

In bringing my personal computer for maintenance or repair to Euphoria Networks and Managed IT, I understand and agree to the following:

- * Euphoria Networks and Managed IT does not accept responsibility for any damage to my computer's hardware or peripheral devices.
- * Euphoria Networks and Managed IT does not accept responsibility for backing up any data or installed software applications that may be on my computer's hard drive. I am responsible for making sure that any critical data is backed up before bringing my computer to Euphoria Networks and Managed IT and for providing copies of any licensed software if necessary.
- * When I pick up my computer, I will make sure that I also pick up all peripheral devices and media, and I will not hold Euphoria Networks and Managed IT responsible for the subsequent loss of any items that I may leave behind.

Signed By _____

Date _____
